



Procurement and Contracts
Texas SmartBuy PO # 23111257
Business Unit # 320AD
Purchase Order # 23-0002732

Page: 1 of 3

Payment N/A **Freight** N/A **Ship Via:** N/A **PCC:** X **Date:** 02/23/23 **PO Method:** DG **Dispatch:** Dispatch **Rev Dt:**
Terms: **Terms:** **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: STAPLES PRINT SOLUTIONS
STAPLES CONTRACT & COMMERCIAL LLC
DBA STAPLES BUSINESS ADVANTAGE
PO BOX 660409
DALLAS TX 75266-0409
United States

Ship To: Texas Workforce Commission
1117 TRINITY ST
AUSTIN TX 78701-1919
United States

Vendor ID: 1043390816

Purchaser: Anna James

Phone:

Fax:

Email: anna.mccorkle@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

TXMAS-20-7502

Supplies for the 2023 Child Care Conference.

Please deliver to person below. Include tracking number. Thank you.

Contact:

Ava Volpe

737-667-5768

ava.volpe@twc.texas.gov

Ship to Comments:

SHIP:

Texas Workforce Commission

Attn: Lindsay Hill

44085 Springdale Rd

Austin, Texas 78723

Deliver to Lindsay Hill, 1117 Trinity St, Room 424T, Austin, TX 78701

Authorized Signature

Sonya Bebley, CTCD, CTCM

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02/23/2023

Page: 2 of 3

| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------------|-----------|------|-------------|--------------------------------|----------------|
| 1-1 | Scotch Magic Tape with Dispenser 4 Rolls | 616/88 | 4.0000 | EA | \$4.60000 | \$18.40 | 03/08/2023 |
| | | | | | | Schedule Total | \$18.40 |
| ReqID: 0000041288 | | | | | | | |
| Scotch Magic Tape with Dispenser 4 Rolls for Child Care Conference. Please use: Track 76019 Strategy 8714020 Function 378 Grant 233670 | | | | | | | |
| | | | | | | Item Total for Line # 1 | \$18.40 |
| Line-Sch: | Line Description: | Class/Item: | Quantity: | UOM: | Unit Price: | Extended Amt: | Due Date: |
| 2-1 | White Cardstock Paper 110lbs 8.5x11, 250 sheets per pack | 645/31 | 2.0000 | PAK | \$6.33000 | \$12.66 | 03/08/2023 |
| | | | | | | Schedule Total | \$12.66 |
| ReqID: 0000041288 | | | | | | | |
| White Cardstock Paper 110lbs 8.5x11, 250 sheets per pack for 2023 Child Care conference. Please use: Track 76019 Strategy 8714020 Function 378 Grant 233670 | | | | | | | |
| | | | | | | Item Total for Line # 2 | \$12.66 |
| | | | | | | Total PO Amount | \$31.06 |

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

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